



## Windsor Academy Trust

### **Emergency and Business Continuity Policy**

Responsible Committee:	Windsor Academy Trust, Board of Directors
Date revised by Board of Directors:	19 October 2023
Next Review date:	October 2025



Arrangements are in place for the recovery and business continuity of WAT operations and most importantly the provision of education to ~~Wst~~ m

4.3 The DoO holds overall responsibility for cyber security, supported by the Head of Digital Transformation and IT

4.4 Annual cyber security training is mandatory for staff to increase awareness and knowledge of cyber security threats and best practices. Simulated incident response drills are conducted to ensure the preparedness and effectiveness of the IT Team

4.5 The local arrangements (Appendix 2) includes an IT Major Cyber Incident Response Plan (CIRP) which is to be used should an incident happen affecting IT within the offices and schools. The purpose of this plan is to minimise the impact of such incidents by making contingency plans and putting measures in place for essential IT processes to be maintained

**5. Local Arrangements**

5.1 Appendix 2 provides guidance for academies to develop local procedures in the event of an incident becoming necessary.

5.2 In discharging this policy, each academy will develop and document their local procedures suitably customised and tailored for their own local circumstances. Such arrangements will be supported and informed by external Health