



Privacy Notice

Visitors and Contractors

This privacy notice describes how we collect and use personal information about you during and after your visit with us, in accordance with the UK General Data Protection Regulation (UK GDPR).

Following Brexit, Regulation (EU) 2016/679, General Data Protection Regulation (GDPR) is retained EU law and known as UK GDPR. The UK GDPR sits alongside an amended version of the Data Protection Act 2018 that relate to general personal data processing, powers of the Information Commissioner and sanctions and enforcement. The GDPR as it continues to apply in the EU is known as EU GDPR.

This notice applies to all current and former visitors and contractors.

Who collects this information

[NAME OF SCHOOL] is a “data controller.” This means that we are responsible for deciding how we

Photographs for identification purposes for the duration of your visit;
CCTV footage captured by the school.

We may also collect, store and use the following more sensitive types of personal information:

Information about your race or ethnicity, religious or philosophical beliefs
Information about your health, including any medical conditions.

How we collect this Information

Carry out necessary administration functions to allow visitors and contractors on site;

To monitor and manage access to our systems and facilities in order to protect our networks and for the purposes of safeguarding;

To monitor and protect the security of our network and information, including preventing unauthorised access to our computer network and communications systems and preventing malicious software distribution;

!U V To answer questions from insurers in respect of any insurance cover to

Sharing

You can find further details of our security procedures within our Data Breach policy and our Information Security policy, which can be found on the school website.

Your Rights of

We hope that the school office can resolve any query you raise about our use of your information in the first instance.

We have appointed a data protection officer (DPO) to oversee compliance with data protection and this privacy notice. If you have any questions about how we handle your personal information which cannot be resolved by the school, then you can contact the DPO on the details below:

Data Protection Officer: Judicium Consulting Limited
Address: 72 Cannon Street, London EC4A 3DF